

# Early Years Inclusion Fund Group 2024-2025

Terms of Reference

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## **Name of Group**

Group to agree, allocate and moderate the spending of the Early Years Inclusion Fund including Level 1, Level 2 (High Needs Funding) and equipment applications.

## **Membership**

- Lisa Morris – Early Years Team Manager
- Lisa Irving – SISS, Team Coordinator of Sensory and Physical Impairments Team
- Gina Godwin – Early Years Forum representative
- Sarah Stroud – Early Years representative
- School and setting representative on rota basis
- Rosie Ratcliffe – Family Information Service

## **Purpose and aims of the Early Years Inclusion Fund Group**

### **Purpose**

To develop a clear application process for settings applying for the Inclusion Fund, this includes establishing a panel to consider applications for Inclusion Fund and moderating the effective use of funding and impact on outcomes for young children.

### **Aim**

The aim is that all children with emerging SEND can have their needs identified and met in a setting, so that with the additional support they can be 'school ready'.

## Objectives

- To continue to review the criteria and process for allocation of the Inclusion Fund Level 1, Level 2 (High Needs Funding), transition funding, under 2s inclusion fund, and equipment grant, including the panel process.
- To ensure that a clear and robust payment system is in place for allocating funding.
- A moderation system is established to look at a sample of applications and how the Inclusion Fund and Disability Access Funds have been spent, in addition to the impact of the funding on outcomes for the child.
- To review and evaluate impact measures for the use of the Inclusion Fund.
- To capture and report LA data and impact measures in relation to the numbers of pre-school children with SEND, effective SEND practice within settings and progress data....
  - To produce an annual report, this will include – the number of applications for Inclusion Fund, T level, under 2 fund, Level 1 and Level 2 High Needs Funding and equipment, how the funding has been used, impact/outcome measures and areas for improvement/development. This report will go to the School Forum finance group.
  - Information on termly spending is provided to the Head of Access and Development on request
- To publish all information on Solihull Council website and ensure that information is kept up to date

<https://www.solgrid.org.uk/eyc/eef/early-years-inclusion-funding-for-early-education-funded-children/>

Due for update- 2025-26