

**Early Years Inclusion, High Needs & Equipment Funding Application Flowchart**

Level 1 Inclusion Fund	Level 2 High Needs Funding	Equipment Request via EYIF form	'No' Decision
<b>Step 1</b> Child's details included	<b>Step 1</b> Child's details included	<b>Step 1</b> Child's details included	
<b>Step 2</b> Child is in a Solihull setting	<b>Step 2</b> Child is in a Solihull setting	<b>Step 2</b> Child is in a Solihull setting and is a Solihull resident	
<b>Step 3:</b> Child is aged 3-4 years (EEF funding or a 3-4 y/o exceptional case indicated on the application form)	<b>Step 3:</b> Child is aged 2-4 years (EEF funding or exceptional case supported by a 0-25 SEND/ EY Team practitioner)	<b>Step 3:</b> Child is aged 2-4 years	Too young/old for specific funding School YR- not eligible
Children who are undergoing a Solihull EHCP assessment [EEF age eligible] will be automatically funded at L2 (if not already funded) and the settings do not need to apply to the panel to receive this funding.			EHCP L2N funding is agreed through EHC panel [not EYIF]
<b>Step 4:</b> The <a href="https://www.solgrid.org.uk/eyc/send/graduated-approach-incl-ehcp-process/">Graduated Approach</a> document identifies need at level 1	<b>Step 4:</b> The <a href="https://www.solgrid.org.uk/eyc/send/graduated-approach-incl-ehcp-process/">Graduated Approach</a> document - need identified at a higher level (L2). If the application is for L2 and L1 is evidenced in the application the child will be considered for L1 if age eligible and not already L1.	<b>Step 4</b> Application includes full quote from relevant professional	Lack of supporting evidence
<b>Step 5:</b> Clear cost/description of use of funding linked to need			Additional evidence may be requested
<b>Step 6:</b> Clear history of the support so far and successes			
<b>Step 7:</b> The form is signed by the parent	<b>Step 7:</b> The form is signed/ supported by the Area SENCO/0-25 SEND and parent	<b>Step 7:</b> The form is signed by 0-25 SEND Team / Area SENCO and parent	
<b>Step 8:</b> At least 1 <i>reviewed</i> plan is provided. This provides additional information to the brief summary in the form.	<b>Step 8</b> At least 2 <i>reviewed</i> plans are provided. This provides additional information to the brief summary in the app'n form.		If this evidence is not shared with the panel, settings will be asked to re-submit.
The plan has intended outcomes and clear markers for progress and shows evidence of <b><i>the assess, plan, do, review cycle</i></b> . Targets are linked to need, chunked into appropriate achievable success markers and time specific to enable progress towards them to be <i>measured at each review</i> .			